**Addendum B**

**Circulation Limits for Physical Materials**

**Check Out Limits (30 items total per regular card)**

* Books - 30 items
* Music CDs - 10 items
* DVDs - 5 items
* Audio books on CD - 5 items
* Magazines - 5 items
* Television season on DVD - 1 item
* Great Courses (mixed formats) - 1 item
* Wonderbooks - 1 item
* Games - 1 item
* Playaways - 1 item
* Library of Things Equipment – 1 item
* Launchpad - 1 item per authorized account
* Kindle - 1 item per authorized account

The following are limited to 1 item per **household** as defined in the circulation policy:

* Mixed Format Kits: Armchair Traveler, Storytime in a Bag, and Explorer Packs
* Mobile Hotspot - authorized accounts only

Phone charging cords and Bike Locks are available for 4 hour in library use only and limited to one item per library account.

New library users are limited to an initial check out of up to 5 books and 1 audiobook per account.

**Check-Out Periods** are two weeks except for DVDs and Mobile Hotspots, which circulate for 1 week.

Most circulating library materials may be renewed twice unless another patron is waiting. The following items may not be renewed: magazines, DVDs, kindles, launchpads, hotspots, library of things equipment, storytime in a bag and explorer kits.

**Reserves** are limited to 2 DVDs and 10 items total per account. Reserves are held for 4 days from notification, then returned to circulation.